HARRISVILLE CENTRAL SCHOOL
BOARD OF EDUCATION
REGULAR MEETING
October 13, 2026, in the Library

Present: Cory Bearor, President; Heidi McIntosh, Vice-President; Parish Atkinson; Denise Avallone until 6:45 p.m.; Kathy Felio at 6:02 p.m.; Tennille Schmitt and Brian Schrodt

Also Present: Robert Finster, Superintendent/Elementary Principal; Eric Luther, MS/HS Principal; Amy Frost, District Treasurer; Jolie Snider, District Clerk and Vivian Looby, Student Representative

1.0 President Cory Bearor called the regular meeting to order at 6:01 p.m.

2.0 RESOLVED to adopt a single resolution approving the following routine items:

2.1 Preliminary Actions & Business Operations
- a. Additions to and Approval of Agenda
- b. Approval of Minutes – September 14, 2026
- c. Treasurer's Report – July 2026
  - a. Warrants – September 2026
- d. Student Activities Report – August and September 2026
- e. Claims Auditor Report - None
- f. Financial Reports – September 2026

Motion made by:	Denise Avallone	Seconded by:	Heidi McIntosh
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. Mcintosh	Yes	T. Schmitt	Yes
P. Atkinson	Yes	B. Schrodt	Yes

3.0 Public Participation – Mrs. Mera read a letter to the Board outlining her daily job responsibilities including increased responsibilities with the recent retirement of the Guidance Office Secretary. She is requesting the board's consideration of a $10,000 stipend for these additional duties.

Mrs. Hall inquired about the Standard Workday. It was explained this is what is utilized to report employee's pensions to New York State. She inquired if we had to hire or if we have enough staff to cover the two leave of absences on the agenda. It was stated that substitutes are filling these absences. She asked if there was further information regarding the lawsuit. Mr. Finster stated we have not heard back from our attorneys yet.

4.0 Old Business - None

5.0 Committee Reports – None

6.0 New Business:

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6.1 Superintendent Report – Capital Project Update – Mr. Snider reported we have not received printed blueprints for the project yet. However, he remains in contact with the Architect.

6.1.a Student Representative Report – Ms. Looby has been working on being in contact with the Presidents of the Student Body clubs to assure she knows if there are any concerns she needs to address with the Board of Education.

6.1.b Maintenance Report
6.1.c Transportation/Bus Garage Report
6.1.d Enrollment Report
6.1.e Health Office Report

6.2 MS/HS Principal's Report – Mr. Luther discussed, Portrait of a Graduate and what a graduate from Harrisville Central School will look like in the future.

6.3 Second Read and Approval of Policy and Procedure – 7134 – Safeguarding the Rights of Immigrant Students – RESOLVED – Adopt a resolution approving policy 7134 – Safeguarding the Rights of Immigrant Students. This policy was developed to align with the Model Policy and Compliance Procedures issued by the New York State Education Department on July 23, 2026.

Motion made by:	Denise Avallone	Seconded by:	Heidi McIntosh
Voting Results:	YES: 5	NO: 1	ABSTAIN: 0
C. Bearor	No	K. Felio	Yes
H. Mcintosh	Yes	T. Schmitt	Yes
P. Atkinson	Yes	B. Schrodt	Yes

6.4 First Read of Policy and Procedures

3290 – Operation of Motor-Driven Vehicles on District Property - This policy was revised based on an overwhelming number of districts requesting that electric scooters (e-scooters) and bicycles with an electric assist (e-bikes) be addressed in policy.

6410 – Acceptable Use Policy (Personnel) – This policy was added to reflect changes to best practices in the use of technology in schools and is based on the NYSED acceptable use policy. Additionally, the revised policy aligns with the recommendations of recent Comptroller's audits.

7241 – Student Directory Information – This policy was revised in response to the Questions and Answers Regarding Directory Information guidance document released by NYSED in June 2025, which recommends that districts do not release place of birth as directory information because this information may be harmful or an invasion of privacy if disclosed. The updated policy separates date of birth from

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place of birth, allowing districts to select only date of birth as directory information instead of tying them together.

7315 – Acceptable Use Policy (Student) – This policy was revised to reflect changes to best practices in the use of technology in schools and is based on the NYSED acceptable use policy. Additionally, the revised policy aligns with the recommendations of recent Comptroller's audits.

6.5 Standard Workday – RESOLVED to adopt a resolution approving the Standard Workday attached in 6.5.

Motion made by:	Heidi McIntosh	Seconded by:	Kathy Felio
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
H. Mcintosh	Yes	T. Schmitt	Yes
P. Atkinson	Yes	B. Schrodt	Yes

6.6 Data Privacy Agreements – RESOLVED to adopt a resolution approving Robert Finster and Jean LaVancha as authorized representatives to sign and execute Data Privacy Agreements (DPA) Exhibit E Agreements on behalf of the district, as required for the use of educational technology.

Motion made by:	Tennille Schmitt	Seconded by:	Heidi McIntosh
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
H. Mcintosh	Yes	T. Schmitt	Yes
P. Atkinson	Yes	B. Schrodt	Yes

6.7 Purchasing Agent – RESOLVED to adopt a resolution approving Robert Finster and/or Amy Frost as Purchasing Agents for the 2026-2027 school year.

Motion made by:	Kathy Felio	Seconded by:	Parish Atkinson
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
H. Mcintosh	Yes	T. Schmitt	Yes
P. Atkinson	Yes	B. Schrodt	Yes

6.8 Sports Merger – RESOLVED to adopt a resolution approving the sports merger for Girls Modified Basketball with Clifton-Fine Central School to be hosted at Harrisville Central School.

Motion made by:	Heidi McIntosh	Seconded by:	Parish Atkinson
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
H. Mcintosh	Yes	T. Schmitt	Yes
P. Atkinson	Yes	B. Schrodt	Yes

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Executive Session – RESOLVED to adopt a resolution approving to go into Executive Session for the purpose of the medical, financial, credit, or employment history of a particular person.

Motion made by:	Heidi McIntosh	Seconded by:	Kathy Felio
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
H. Mcintosh	Yes	T. Schmitt	Yes
P. Atkinson	Yes	B. Schrodt	Yes

The Board entered into Executive Session at 6:54 p.m. and returned at 7:37 p.m.

6.9 CSE Recommendations – RESOLVED to adopt a resolution approving the following CSE recommendations: 1664 (26/27) and 1874 (26/27).

Motion made by:	Heidi McIntosh	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
H. Mcintosh	Yes	T. Schmitt	Yes
P. Atkinson	Yes	B. Schrodt	Yes

6.10 504 Recommendations – None

6.11 CPSE Recommendations – None

7.0 Personnel –

7.1 Leave of Absence – RESOLVED to adopt a resolution approving the following unpaid leave of absence.

Robin Brown, Bus Driver
FTE: .6667
Duration – August 31, 2026 – November 6, 2026
None of which falls under FMLA

Motion made by:	Heidi McIntosh	Seconded by:	Brian Schrodt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
H. Mcintosh	Yes	T. Schmitt	Yes
P. Atkinson	Yes	B. Schrodt	Yes

7.2 Leave of Absence – RESOLVED to adopt a resolution approving the following unpaid leave of absence.

Jordan Waugh, Teacher
FTE: 1.0
Duration – October 16, 2026 – January 22, 2027
All of which falls under FMLA

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Motion made by:	Kathy Felio	Seconded by:	Parish Atkinson
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
H. Mcintosh	Yes	T. Schmitt	Yes
P. Atkinson	Yes	B. Schrodt	Yes

7.3 Substitute LPN – RESOLVED to adopt a resolution approving Tina Jones as a Substitute LPN at a rate of $21.00/hr.

Motion made by:	Heidi McIntosh	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
H. Mcintosh	Yes	T. Schmitt	Yes
P. Atkinson	Yes	B. Schrodt	Yes

7.4 Substitute RN – RESOLVED to adopt a resolution approving Mickael White as a substitute RN at a rate of $27.00/hr.

Motion made by:	Heidi McIntosh	Seconded by:	Tennille Schmitt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
H. Mcintosh	Yes	T. Schmitt	Yes
P. Atkinson	Yes	B. Schrodt	Yes

7.5 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Soleda Vega as an Uncertified Substitute Teacher at a rate of $120/day.

Motion made by:	Tennille Schmitt	Seconded by:	Brian Schrodt
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
H. Mcintosh	Yes	T. Schmitt	Yes
P. Atkinson	Yes	B. Schrodt	Yes

8.0 Adjournment – The meeting was adjourned at 7:40 p.m.

Motion made by:	Kathy Felio	Seconded by:	Heidi McIntosh
Voting Results:	YES: 6	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
H. Mcintosh	Yes	T. Schmitt	Yes
P. Atkinson	Yes	B. Schrodt	Yes

Respectfully submitted,

Jolie Snider
District Clerk

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