BOARD OF EDUCATION
HARRISVILLE CENTRAL SCHOOL
SUPERINTENDENT'S MEMORANDUM
REGULAR MEETING – November 9, 2026

1.0 Board President will call the meeting to order at 6:00 p.m.

2.0 Consent Agenda – RECOMMENDED ACTION – Adopt a single motion to approve the following routine items:

2.1 Preliminary Actions and Business Operations
- A. Additions to and Approval of Agenda
- B. Approval of Minutes – October 13, 2026 – Enc. 2.1B
- C. Treasurer's Report – August and September 2026 – Enc. 2.1C
  - a. Warrants – October 2026 – Enc. 2.1C
- D. Student Activities Report – None
- E. Claims Auditor Report – September and October 2026 – Enc. 2.1E
- F. Financial Reports – October 2026 – Enc. 2.1F

3.0 Student of the Month
- Beckham Moore – 2nd Grade
- Wayde Pierce – 5th Grade

4.0 Audit Bowers & Company, PLLC – Presentation of the 2025-2026 Audit

4.1 Audited Financial Statements FYE 6/30/26, – RECOMMENDED ACTION - Adopt a resolution approving the Audited Financial Statements FYE 6/30/26. Enc. 4.1

4.2 Corrective Action Plan for Financial Audit 6/30/26 – RECOMMENDED ACTION – Adopt a resolution approving the Corrective Action Plan for the Financial Audit 6/30/26. Enc. 4.2

4.3 Corrective Action Plan for Financial Audit 6/30/26 – RECOMMENDED ACTION – Adopt a resolution approving the Corrective Action Plan for the Extra Classroom Activities 6/30/26. Enc. 4.3

5.0 Public Participation
5.1 Board President will take public comments at this time.

6.0 Old Business – None

7.0 Committee Reports – None

8.0 New Business
8.1 Superintendent's Report
8.1.1 Capital Project Update – Mr. Snider

- A. Student Representative's Report - None
- B. Maintenance Report – Enc. 8.1B
- C. Transportation/Bus Garage Report – Enc. 8.1C

D. Enrollment – None
E. Health Office Report – Enc. 8.1E

8.2 MS/HS Principal's Report – Enc 8.2

8.3 Budget Calendar – RECOMMENDED ACTION – Adopt a resolution approving the Budget Calendar for 2027-2028. Enc. 8.3

8.4 Tax Reports – RECOMMENDED ACTION – Adopt a resolution approving the 2026-2027 Tax Reports. Enc. 8.4

8.5 First Read of New/Revised Policies and Procedures – Enc. 8.5

5676 – Privacy and Security for Student Data and Teacher and Principal Data – This policy was revised based on the requirement that districts align their data privacy and security practices with the NIST Cybersecurity Framework (CSF) Version 2.0. Additional minor revisions were made to better conform to Policy Services' formatting standards.

5682 – Cardiac Automated External Defibrillators (AEDs) in Public School Facilities - This policy was revised in response to revisions to Public Health Law Section 3000-b, Education Law Section 917, and 8 NYCRR 136.4, to:

- Eliminate the physician collaborative agreement requirement for AED ownership and operation;
- Designate the Department of Health as the primary regulatory authority for public access defibrillation programs;
- Create a statewide AED registration system administered by the Department of Health, along with a publicly accessible database of AED locations;
- Update post-use data reporting and requiring districts to report to the Department of Health including patient health outcomes, response times, whether a bystander administered CPR or used and AED and other information;
- Outline the placement and maintenance of automated external defibrillators (AEDs);
- Train district staff in the use of AEDs and cardiopulmonary resuscitation in the conformance with the Department of Health standards; and
- Add a definitions section to the policy.
- The revisions to this policy strive to ensure that all of the recent changes in law and regulation pertaining to AEDs are covered in a single policy, providing districts with clarity on their responsibilities around this topic.

6412 – Social Media Use – This policy was added to the manual to address district use of social media platforms as communication tools to reach parents

and community members. This policy also addresses personal use of social media by district personnel, which is no longer covered in policy 6410, Acceptable Use (Personnel).

6420 – DELETE Policy - Employee Personnel Records and Release of Information – This policy was reviewed and is recommended for deletion as it is currently not necessary to maintain in policy. Districts are encouraged to develop an internal Human Resources procedure for personnel records and/or to incorporate language into district employee handbooks. Please note this policy will not be updated by Policy Servies in the future.

7242 – Military Recruiters and Institutions of Higher Education – This policy was revised to add language regarding student electronic mail addresses and mobile phone listings that can be requested by military recruiters and institutions of higher education (IHEs) in accordance with 10 USC Section 503. Email and mobile phones have become the most common methods of communication, and this revision provides districts with the ability to share the methods of communication students are most likely to use with military recruiters and IHEs.

7420 – Sports and the Athletic Program - This policy was revised in response to amendments to 8 NYCRR 135.4. The amendments revised the Athletic Placement Process (APP) including:

- Removing physiological maturity as an APP criterion and eliminating the use of the Tanner Sexual Maturity Rating;
- Codifying existing APP procedures, already used by most districts, into regulation including:
- Informed parental consent;
- An invitation requirement for students in grades seven and eight to try out; and
- Use of the same team-selection criteria for all students who try out for the team;
- Updating student-readiness criteria by requiring students to demonstrate sufficient personal and social responsibility, sport-specific skill development, knowledge of the game, and physical fitness.
- The Board of Regents introduced these changes following stakeholder meetings that revealed that the existing requirements for the APP required physical fitness testing that were not always relevant to the desired individual sports.
- For more information, please see the New York State Education Department's FAQ document.

7513 – Medication and Personal Care Items – This policy was revised in response to Senate Bill 7807A which amended Section 3000-c of the Public Health Law and the Education Law to expand the definition of epinephrine

devises to include epinephrine nasal sprays. This amendment replaced the term "epinephrine auto-injector" with "epinephrine devise" throughout the policy.

7515 – Diapering and Toileting of Students in the District – This policy was developed in response to amendments to the Commissioner's regulations, which added new section 8 NYCRR 136.10 to require districts to develop plans and procedures for providing diapering and toileting accommodations to all students that require them in the district.

8240 – Instruction in Certain Subjects –

- The Gifted and Talented section of the policy was revised to more accurately reflect the law. Additional revisions were made in relation to the amendments to 8 NYCRR 135.4, reflecting updated terminology and clarifying who can provide excuses from physical education classes.
- The changes in this policy strive to ensure that districts are using accurate terminology and that the policy accurately reflects legal requirements of each of the topics contained in the policy.

8.6 Second Read and approval of Policy and Procedure – RECOMMENDED ACTION - Adopt a resolution to approve the following policies and procedures. Enc. 8.6

3290 – Operation of Motor-Driven Vehicles on District Property - This policy was revised based on an overwhelming number of districts requesting that electric scooters (e-scooters) and bicycles with an electric assist (e-bikes) be addressed in policy.

6410 – Acceptable Use Policy (Personnel) – This policy was added to reflect changes to best practices in the use of technology in schools and is based on the NYSED acceptable use policy. Additionally, the revised policy aligns with the recommendations of recent Comptroller's audits.

7241 – Student Directory Information – This policy was revised in response to the Questions and Answers Regarding Directory Information guidance document released by NYSED in June 2025, which recommends that districts do not release place of birth as directory information because this information may be harmful or an invasion of privacy if disclosed. The updated policy separates date of birth from place of birth, allowing districts to select only date of birth as directory information instead of tying them together.

7315 – Acceptable Use Policy (Student) – This policy was revised to reflect changes to best practices in the use of technology in schools and is based on the NYSED acceptable use policy. Additionally, the revised policy aligns with the recommendations of recent Comptroller's audits.

Executive Session - RECOMMENDED ACTION – Adopt a resolution approving going into Executive Session for the purpose of the medical, financial, credit, or employment history of a particular person.

8.7 CSE Recommendations – RECOMMENDED ACTION – Adopt a resolution approving the following CSE recommendations: 918 (26/27), 940 (26/27), 953 (26/27), 1240 (26/27), 1516 (26/27) and 1549 (26/27). Enc. 8.7

8.8 504 Recommendations – None

8.9 CPSE Recommendations – None

9.0 Personnel –

9.1 Resignation – RECOMMENDED ACTION – Adopt a resolution accepting, with regret, the resignation of Shelby Bebelheimer, Elementary Teacher, effective October 30, 2026. Enc. 9.1

9.2 Varsity Softball Co-Coach – RECOMMENDED ACTION – Adopt a resolution approving Harlie Moore as Varsity Softball Co-Coach.

9.3 Varsity Softball Co-Coach – RECOMMENDED ACTION – Adopt a resolution approving Chantelle Lancor as Varsity Softball Co-Coach.

9.4 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Kyra Luther as an Uncertified Substitute Teacher, pending fingerprinting and necessary training, at a rate of $120/day. Enc. 9.4

9.5 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Jeanne Fenlong as an Uncertified Substitute Teacher, pending fingerprinting and necessary training, at a rate of $120/day. Enc. 9.5

9.6 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Clara Fuller as an Uncertified Substitute Teacher, pending fingerprinting and necessary training, at a rate of $120/day. Enc. 9.6

9.7 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Alexandria DiGaspari as an Uncertified Substitute Teacher, pending fingerprinting and necessary training, at a rate of $120/day. Enc. 9.7

9.8 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Desiree Cowles as an Uncertified Substitute Teacher, pending fingerprinting and necessary training, at a rate of $120/day. Enc. 9.8

9.9 3-hr. Food Service Worker – RECOMMENDED ACTION – Adopt a resolution approving Tina Jones as a 3-hr. Food Service Worker effective November 10,

2026 at a salary of $10,744 pro-rated for the school year. (She is currently a sub Food Service Worker and Substitute LPN).

10.0 Information and Correspondence - None

11.0 Adjournment