

BOARD OF EDUCATION
HARRISVILLE CENTRAL SCHOOL
SUPERINTENDENT'S MEMORANDUM
REGULAR MEETING – October 13, 2026

- 1.0 Board President will call the meeting to order at 6:00 p.m.
- 2.0 Consent Agenda – RECOMMENDED ACTION – Adopt a single motion to approve the following routine items:
 - 2.1 Preliminary Actions and Business Operations
 - A. Additions to and Approval of Agenda
 - B. Approval of Minutes – September 14, 2026 – Enc. 2.1B
 - C. Treasurer's Report – July 2026 – Enc. 2.1C
 - a. Warrants – September 2026 – Enc. 2.1C
 - D. Student Activities Report – August and September 2026 – Enc. 2.1D
 - E. Claims Auditor Report – None
 - F. Financial Reports – September 2026 – Enc. 2.1F
- 3.0 Public Participation
 - 3.1 Board President will take public comments at this time.
- 4.0 Old Business – None
- 5.0 Committee Reports – None
- 6.0 New Business
 - 6.1 Superintendent's Report – Capital Project Update
 - A. Student Representative's Report
 - B. Maintenance Report – Enc. 6.1B
 - C. Transportation/Bus Garage Report – Enc. 6.1C
 - D. Enrollment – Enc. 6.1D
 - E. Health Office Report – Enc. 6.1E
 - 6.2 MS/HS Principal's Report – Enc 6.2
 - 6.3 Second Read and approval of Policy and Procedure - 7134 – Safeguarding the Rights of Immigrant Students – RECOMMENDED ACTION – Adopt a resolution approving policy 7134 – Safeguarding the Rights of Immigrant Students. This policy was developed to align with the Model Policy and Compliance Procedures issued by the New York State Education Department on July 23, 2026. Enc. 6.3
 - 6.4 First Read of Policy and Procedures – Enc. 6.4
 - 3290 – Operation of Motor-Driven Vehicles on District Property - This policy was revised based on an overwhelming number of districts requesting that electric scooters (e-scooters) and bicycles with an electric assist (e-bikes) be addressed in policy.

6410 – Acceptable Use Policy (Personnel) – This policy was added to reflect changes to best practices in the use of technology in schools and is based on the NYSED acceptable use policy. Additionally, the revised policy aligns with the recommendations of recent Comptroller’s audits.

7241 – Student Directory Information – This policy was revised in response to the Questions and Answers Regarding Directory Information guidance document released by NYSED in June 2025, which recommends that districts do not release place of birth as directory information because this information may be harmful or an invasion of privacy if disclosed. The updated policy separates date of birth from place of birth, allowing districts to select only date of birth as directory information instead of tying them together.

7315 – Acceptable Use Policy (Student) – This policy was revised to reflect changes to best practices in the use of technology in schools and is based on the NYSED acceptable use policy. Additionally, the revised policy aligns with the recommendations of recent Comptroller’s audits.

6.5 Standard Workday – RECOMMENDED ACTION – Adopt a resolution approving the Standard Workday attached in 6.5. Enc. 6.5

6.6 Data Privacy Agreements – RECOMMENDED ACTION – Adopt a resolution approving Amy Frost and Jean LaVancha as authorized representatives to sign and execute Data Privacy Agreements (DPA)/Exhibit E Agreements on behalf of the District, as required for the use of educational technology.

Executive Session - RECOMMENDED ACTION – Adopt a resolution approving going into Executive Session for the purpose of the medical, financial, credit, or employment history of a particular person.

6.7 CSE Recommendations – RECOMMENDED ACTION – Adopt a resolution approving the following CSE recommendations: 1664 (26/27) and 1874 (26/27). Enc. 6.7

6.8 504 Recommendations – None

6.9 CPSE Recommendations – None

7.0 Personnel –

7.1 Leave of Absence – RECOMMENDED ACTION – Adopt a resolution approving the following leave of absence for Robin Brown.

Robin Brown, Bus Driver

FTE: 0.6667

Duration – August 31, 2026 – November 6, 2026

None of which falls under FMLA

- 7.2 Leave of Absence – RECOMMENDED ACTION – Adopt a resolution approving the following leave of absence for Jordan Waugh, Teacher.

Jordan Waugh, Teacher

FTE: 1

Duration – October 16, 2026 – January 22, 2027

All of which falls under FMLA

- 7.3 Substitute LPN – RECOMMENDED ACTION – Adopt a resolution approving Tina Jones as a substitute LPN at a rate of \$21.00/hr. (Mrs. Jones is currently a substitute Food Service Worker) Enc. 7.3

- 7.4 Substitute RN – RECOMMENDED ACTION – Adopt a resolution approving Mickael White as a Substitute RN at a rate of \$27.00/hr., pending fingerprinting. Enc. 7.4

8.0 Information and Correspondence - None

9.0 Adjournment