

HARRISVILLE CENTRAL SCHOOL
BOARD OF EDUCATION
REORGANIZATIONAL MEETING
July 13, 2026, at 5:30 p.m. in the Library

Present: Cory Bearor, President; Heidi McIntosh, Vice-President; Denise Avallone; Parish Atkinson and Brian Schrodt

Also Present: Robert Finster, Superintendent/Elementary Principal; Amy Frost, District Treasurer and Jolie Snider, District Clerk

Excused: Kathy Felio; Tennille Schmitt and Eric Luther, MS/HS Principal

- 1.0 Call to Order: Cory Bearor, President Pro Tempore called the Reorganizational Meeting to Order at 5:33 p.m.
- 2.0 Administration of Oath of Faithful Performance in Office to Newly Elected Board Members – Jolie Snider administered oath to Cory Bearor.
- 3.0 Election of Officers:

Cory Bearor was nominated for President of the Board of Education

Motion made by:	Denise Avallone	Seconded by:	Brian Schrodt
Voting Results:	YES: 4	NO: 0	ABSTAIN: 1
C. Bearor	Abstain	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

Heidi McIntosh was nominated for Vice President of the Board of Education

Motion made by:	Brian Schrodt	Seconded by:	Denise Avallone
Voting Results:	YES: 4	NO: 0	ABSTAIN: 1
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Abstain	B. Schrodt	Yes
P. Atkinson	Yes		

The Oath of Faithful Performance in Office was administered to the President and Vice President by Jolie Snider.

- 4.0 Appointment of Officers for the 2026-2027 School Year - RESOLVED to adopt a single resolution approving the following appointments:
 - Clerk of the Board of Education - Jolie Snider
 - District Treasurer – Tammey Breton and Amy Frost
 - Deputy District Treasurer – Alicia Mera
 - Tax Collector – Emily Woodard at a stipend of \$3,864

- Internal Claims Auditor – Cooperative Business Office (CBO) Representative to audit claims, except for BOCES payments included in contract cost – Jean LaVancha at a stipend of \$3,120.
- Internal Claims Auditor for St. Lawrence-Lewis BOCES payments - Eric Luther

Motion made by:	Denise Avallone	Seconded by:	Parish Atkinson
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodtt	Yes
P. Atkinson	Yes		

Oath of Faithful Performance in Office to the offices of Clerk of the Board of Education was administered by Robert Finster.

Oath of Faithful Performance in Office to the Superintendent was administered by Jolie Snider.

5.0 Other Appointments for 2026-2027 School Year - RESOLVED to adopt a single Resolution approving the following appointments:

- School Physician – Lewis County General Hospital at a fee not to exceed \$14,500.
- School Attorney – Silver & Collins at an annual retainer of \$5,000 and \$150/hr. to be billed against the retainer.
- Central Treasurer/Extra-Curricular Activity Account – Alicia Mera at no additional stipend.
- Attendance Officer – TBD at no additional stipend.
- Independent Auditor - Bowers, Inc., Watertown, New York with an annual retainer not to exceed \$27,900 for general purpose financial statements and \$500 for maintenance of lease schedules.
- Records Access Officer and Records Management Officer - TBD at no additional stipend.
- Asbestos Designee –Don Snider at no additional stipend.
- Purchasing Agent - Robert Finster, Superintendent at no additional stipend.
- CSE/CPSE/504 Additional Parent Representative – Heather Cook-Bearor
- Surrogate Parent – Heather Cook-Bearor
- Designee for Special Education Referrals – Robert Finster, Superintendent.
- Dignity for All Students Officer – Robert Finster, Superintendent at no additional stipend.
- Chief Financial Officer – Robert Finster, Superintendent as necessary for the fiscal operation of the district at no additional stipend.
- DASA Coordinator - Robert Finster, Superintendent at no additional stipend.
- Title (IX) Coordinator(s) – Robert Finster, Superintendent and Eric Luther, MS/HS Principal at no additional stipend.

- Civil Rights Compliance Officer(s) – Robert Finster, Superintendent and Eric Luther, MS/HS Principal at no additional stipend.
- Workplace Violence Representative – Robert Finster, Superintendent at no additional stipend.

Motion made by:	Denise Avallone	Seconded by:	Heidi McIntosh
Voting Results:	YES: 4	NO: 0	ABSTAIN: 1
C. Bearor	Abstain	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

6.0 **Designations** – RESOLVED to adopt one single motion to approve the following designations for the 2026-2027 school year.

- Official Bank Depository – Community Bank, N.A. and NYSCLASS
- Regular Meetings – All meetings will be held at 6:00 p.m. unless otherwise noted.

July 13, 2026 at 5:30 p.m.	December 14, 2026	April 26, 2027 (Approval of
August 10, 2026	January 11, 2027	BOCES Annual Budget)
September 14, 2026	February 8, 2027	May 10, 2027–Public
October 13, 2026	March 8, 2027	at 5:30 p.m. Reg. Mtg. 5:45
November 9, 2026	April 5, 2027	June 14, 2027
		July 12, 2027
- Official Newspaper – North Country This Week and North Country Now (digital); and The Bargain Hunter
- Payroll Certification - Robert Finster, Superintendent
- Petty Cash Funds - a) \$100.00 for the Elementary Office to be supervised by Tammy Breton b) \$150.00 for the Middle School/High School Office to be supervised by Alicia Mera and c) \$100.00 for the District Office to be supervised by Jolie Snider.
- Signing of Checks - District Treasurer and Deputy District Treasurer
- Purchase and Consult Professional Services – Robert Finster, Superintendent to consult with professionals and purchase professional services as necessary to carry out the responsibilities of the Board and Superintendent and mission of the school district.

Motion made by:	Brian Schrodt	Seconded by:	Denise Avallone
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

7.0 **Authorizations** – RESOLVED to adopt one single motion to approve the following authorizations for the 2026 – 2027 school year.

- In-service Education - Robert Finster, Superintendent to approve meeting, conference, and convention attendance for the District Treasurer, District Clerk, Board Officers, Administrators, and other employees within budget limitations.
- Budget Transfers - Robert Finster, Superintendent to make budget transfers within and between the General, Federal, Capital and Lunch funds as necessary to balance accounts.
- Application for Federal and State Grants – Robert Finster, Superintendent
- Impartial Hearing Officer – President and Vice-President of the Board of Education to appoint the Impartial Hearing Officer to preside over Special Education Hearing pursuant to 8 NYCRR 200.5.
- Execute BOCES Contracts – Robert Finster, Superintendent
- Mileage Reimbursement Rate - RESOLVED to adopt a resolution establishing the mileage reimbursement rate at \$0.725.

Motion made by:	Heidi McIntosh	Seconded by:	Parish Atkinson
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

- 8.0 **Faithful Performance Blanket Bond** - RESOLVED to adopt a resolution to authorize the use of the Faithful Performance Blanket Bond in lieu of specific official undertakings for all persons and positions required by law or regulations to be bonded for the 2026-2027 school year.

Motion made by:	Heidi McIntosh	Seconded by:	Brian Schrodt
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

- 9.0 **Policies and Code of Ethics** - RESOLVED to adopt a resolution to readopt all Policies and Code of Ethics as they exist for the 2026-2027 school year.

Motion made by:	Heidi McIntosh	Seconded by:	Denise Avallone
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

- 10.0 **Substitute Teacher Rate** – RESOLVED to adopt a resolution to approving the substitute teacher rate as \$120/day for non-certified and \$130/day for certified teachers for the 2026-2027 school year.

Motion made by:	Brian Schrodtt	Seconded by:	Parish Atkinson
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodtt	Yes
P. Atkinson	Yes		

- 11.0 **Substitute Clerical and Substitute Nurse Rate** - RESOLVED to adopt a resolution establishing a substitute school clerical rate of \$16.00/hour or current minimum wage and the substitute LPN rate of \$17.00/hour and the substitute RN rate of \$27.00/hour for the 2026-2027 school year.

Motion made by:	Denise Avallone	Seconded by:	Parish Atkinson
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodtt	Yes
P. Atkinson	Yes		

- 12.0 **Substitute Aide/Monitor Rate** - RESOLVED to adopt a resolution establishing a substitute aide/monitor will be paid at minimum wage for the 2026-2027 school year.

Motion made by:	Brian Schrodtt	Seconded by:	Heidi McIntosh
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodtt	Yes
P. Atkinson	Yes		

- 13.0 **Substitute Bus Run Rate** - RESOLVED to adopt a resolution to establish a substitute bus run rate of \$32.70/hr. for the 2026-2027 school year.

Motion made by:	Heidi McIntosh	Seconded by:	Denise Avallone
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodtt	Yes
P. Atkinson	Yes		

- 14.0 **St. Lawrence-Lewis Counties School District Employees Medical Plan and Workers' Compensation Board of Directors** - RESOLVED a resolution approving Robert Finster as the Harrisville Central School District Representative and Amy Frost as the Alternate to attend meetings to the St. Lawrence-Lewis Counties School District Employees Medical Plan and Workers' Compensation Board of Directors' Plan for the 2026-2027 school year.

Motion made by:	Brian Schrodtt	Seconded by:	Heidi McIntosh
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodtt	Yes
P. Atkinson	Yes		

- 15.0 **St. Lawrence-Lewis Cooperative Purchasing Program** - RESOLVED to adopt a resolution approving Harrisville Central School's participation in the St. Lawrence-Lewis Cooperative Purchasing Program for the 2026-2027 school year.

Motion made by:	Denise Avallone	Seconded by:	Heidi McIntosh
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

- 16.0 **Standard Workday** – RESOLVED to adopt a resolution approving the Standard Workday to meet the requirements of the NYS Retirement System.

Motion made by:	Heidi McIntosh	Seconded by:	Parish Atkinson
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

- 17.0 **1/2 Days for the 2026-2027 School Year** – It is noted that the following dates have been previously approved for ½ days for students as part of the 2026-2027 School Calendar:

October 9, 2026 – No PM BOCES
November 23, 2026 – Parent-Teacher Conferences
November 24, 2026 – Parent-Teacher Conferences
December 8, 2026 – No PM BOCES
March 12, 2027 – No PM BOCES

- 18.0 **Official to Approve the Correction of the Tax Roll and Tax Bill up to \$2,500** – RESOLVED to adopt a resolution approving Amy Frost to correct any errors on the tax roll and tax bills up to \$2,500.

Motion made by:	Brian Schrodt	Seconded by:	Heidi McIntosh
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

HARRISVILLE CENTRAL SCHOOL
BOARD OF EDUCATION
REGULAR MEETING
July 13, 2026, in the Library

Present: Cory Bearor, President; Heidi McIntosh, Vice-President; Parish Atkinson; Denise Avallone and Brian Schrodtt

Also Present: Robert Finster, Superintendent/Elementary Principal; Eric Luther, MS/HS Principal at 5:55 p.m.; Amy Frost, District Treasurer and Jolie Snider, District Clerk

Excused: Kathy Felio and Tennille Schmitt

- 1.0 President Cory Bearor called the regular meeting to order at 5:46 p.m.
- 2.0 RESOLVED to adopt a single resolution approving the following routine items:
 - 2.1 Preliminary Actions & Business Operations
 - a. Additions to and Approval of Agenda
 - b. Approval of Minutes – June 8, 2026
 - c. Treasurer’s Report – April, May and June 2026 and Warrants – June 2026
 - d. Student Activities Report – June 2026
 - e. Claims Auditor Report – None
 - f. Financial Reports – June 2026
- 3.0 Public Participation – None
- 4.0 Old Business - None
- 5.0 Committee Reports – None
- 6.0 New Business:
 - 6.1 Superintendent Report – Mr. Finster reviewed a handout with the Board entitled, “2026-2027 Education Governance & Federal Funding Strategy”. He also discussed that the school is participating in a summer feeding program. Any household with children under the age of 18 can sign-up and pick up breakfast and lunch for 7 days for each child. Food is being distributed on designated Thursdays. We had 32 families sign-up for the first week.
 - 6.1.a Maintenance Report
 - 6.1.b Transportation/Bus Garage Report
 - 6.1.c Enrollment Report
 - 6.1.d Health Office Report
 - 6.1.e Annual Library Report
 - 6.2 MS/HS Principal’s Report – None

- 6.3 Board of Education Student Representative – RESOVLED to adopt a resolution approving Vivian Looby as the Student Representative on the Board of Education. It was noted he will be an ex-officio member.

Motion made by:	Heidi McIntosh	Seconded by:	Parish Atkinson
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

The Oath of Faithful Performance in Office was administered to Board of Education Student Representative by Jolie Snider.

- 6.4 Authorization to Dispose of Unused Textbooks – RESOLVED to adopt a resolution approving the disposal of the following unused textbooks:

- Amsco Integrated Mathematics Course II - copyright 1991, 1982 – 12 textbooks
- Holt Algebra 1 – copyright 2007 – 58 textbooks
- Holt Algebra 2 – copyright 2008 – 14 textbooks
- Integrated Math Course 2 – copyright 1990 – 31 textbooks
- Holt Geometry – copyright 2007 – 32 textbooks
- Amsco Math A – copyright 2002 – 4 textbooks
- Amsco U.S. History and Government Revised second edition – published 2006 – 31 textbooks

Motion made by:	Heidi McIntosh	Seconded by:	Denise Avallone
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

Executive Session – RESOLVED to adopt a resolution approving to go into Executive Session for the purpose of the medical, financial, credit, or employment history of a particular person.

Motion made by:	Denise Avallone	Seconded by:	Brian Schrodt
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

The Board entered into Executive Session at 5:53 p.m. and returned at 6:32 p.m.

- 6.9 CSE Recommendations – RESOLVED to adopt a resolution approving the following CSE recommendations: 1296 (25/26 and 26/27), 1952 (25/26 and 26/27), 2121 (25/26 and 26/27) and 2146 (25/26 and 26/27).

BOE Meeting
July 13, 2026

Motion made by:	Heidi McIntosh	Seconded by:	Denise Avallone
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

6.10 504 Recommendations – None

6.11 CPSE Recommendations – None

7.0 Personnel –

7.1 CREATE Bus Run – RESOLVED to adopt a resolution approving Emily Woodard as the CREATE Bus Driver at a salary of \$22,306 per the HSEA contract.

Motion made by:	Heidi McIntosh	Seconded by:	Denise Avallone
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

7.2 Resignation – RESOLVED to adopt a resolution accepting, with regret, the resignation of Amy Lennox, Elementary Teacher effective June 30, 2026.

Motion made by:	Brian Schrodt	Seconded by:	Heidi McIntosh
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

8.0 Adjournment – The meeting was adjourned at 6:33 p.m.

Motion made by:	Denise Avallone	Seconded by:	Heidi McIntosh
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	D. Avallone	Yes
H. McIntosh	Yes	B. Schrodt	Yes
P. Atkinson	Yes		

Respectfully submitted,

Jolie Snider
District Clerk