

BOARD OF EDUCATION
HARRISVILLE CENTRAL SCHOOL
SUPERINTENDENT'S MEMORANDUM
REGULAR MEETING – May 11, 2026

- 1.0 Board President will call the meeting to order at 5:45 p.m.
- 2.0 Consent Agenda – RECOMMENDED ACTION – Adopt a single motion to approve the following routine items:
 - 2.1 Preliminary Actions and Business Operations
 - A. Additions to and Approval of Agenda
 - B. Approval of Minutes – April 13, 2026 and April 20, 2026, 2026 – Enc. 2.1B
 - C. Treasurer's Report – December 2025, January 2026, February 2026 and March 2026 – Enc. 2.1C
 - D. Student Activities Report – None
 - E. Claims Auditor Report – Enc. 2.1E
 - F. Financial Reports – December 2025, January 2026, February 2026 and March 2026
- 3.0 Public Participation
 - 3.1 Board President will take public comments at this time.
- 4.0 Student of the Month
 - 4.1 Charles Miller - Elementary
 - 4.2 Logan Wilson – MS/HS
- 5.0 Old Business – None
- 6.0 Committee Reports
 - 6.1 Safety Meeting – April 20, 2026 – Enc. 6.1
- 7.0 New Business
 - 7.1 Superintendent's Report
 - Capital Project
 - A. Student Representative Report – Enc. 7.1A
 - B. Maintenance Report – Enc. 7.1B
 - C. Transportation/Bus Garage Report – Enc. 7.1C
 - D. Enrollment – Enc. 7.1D
 - E. Health Office Report – Enc. 7.1E
 - 7.2 MS/HS Principal's Report – Enc. 7.2
 - 7.3 E-Waste – Obsolete Electronic Equipment Disposal Report – RECOMMENDED ACTION – Adopt a resolution approving the disposal of the items listed on the E-Waste – Obsolete Electronic Equipment Report. Enc. 7.3
 - 7.4 1st Reading of Policies and Procedures – Enc. 7.4
 - 1620 Annual Organization Meeting – Revised to allow boards of education to meet on any date in July on or before the Monday after July 20th for their annual organization meeting.
 - 1640 Absentee, Military, and Early Mail Ballots – Revised to clarify the valid reasons to obtain an absentee ballot for elections.

- 5413 Procurement: Uniform Grant Guidance for Federal Awards – Revised in response to the uniform grant guidance in 2 CFR Part 200 and the Education Department General Administrative Requirements in 34 CFR Parts 76 and 77.
- 5681 School Safety Plans – Revised in response to recent legislation that required school districts to formalize a cardiac emergency response plan to respond to a sudden cardiac arrest event on school property or at any school sponsored event.
- 5685 Maximum Temperature for School Buildings and Indoor Facilities – This policy was developed in response to Senate Bill S3397A, which added new Section 409-n to the Education Law to require districts and BOCES to develop and implement a policy to “ensure the health and safety of students, faculty, and other employees, on extreme heat condition days”.
- 5850 Data Networks and Security Access (formerly policy #5674) – Revised in response of the updated NYSIT Governance Document (2024). The policy was rewritten to provide current guidance on topics such as firewalls, passwords, patch management, and IT Contingency planning. Additionally, the policy was renumbered for better placement in the manual, placing with the Technology section of the manual.
- 5851 Requires all Districts and BOCES to report all cybersecurity incidents to the Department of Homeland and Emergency Services via a required form on their website.
- 7521 Students with Life-Threatening Health Conditions and/or Anaphylaxis – Language was added to the policy regarding how Districts should prepare teams and develop plans to respond to the needs of students with life-threatening health conditions, including allergies and anaphylaxis.
- 7522 Language was updated to reflect that districts must “obtain” rather than “seek” authorization from parents prior to providing neurocognitive computerized testing after a suspected concussion.
- 8260 Title I Parent and Family Engagement – Revised as to recommendations from the Title I and ESSA meeting regarding school practices and updates.

Executive Session – RECOMMENDED ACTION – Adopt a resolution approving going into Executive Session for the purpose of the medical, financial, credit, or employment history of a particular person.

- 7.5 CSE Recommendations – RECOMMENDED ACTION – Adopt a resolution approving the following CSE recommendations: 1664 (25/26 and 26/27); 1860 (25/26 and 26/27); 1909 (25/26 and 26/27); 2106 (25/26 and 26/27); 2111 (25/26 and 26/27). Enc. 7.5
- 7.6 504 Recommendations – None
- 7.7 CPSE Recommendations – RECOMMENDED ACTION – Adopt a resolution approving the following CPSE recommendations: 1990 (25/26 and 26/27) and 2079 (25/26 and 26/27). Enc. 7.7

8.0 Personnel –

8.1 Unpaid Leave of Absence – RECOMMENDED ACTION – Adopt a resolution approving the unpaid leave of absence for the following employee:

Amanda Laba, Food Service Worker

FTE: .5

Duration: March 5, 2026 until undetermined.

None of which fall under FMLA

8.2 Cleaner – RECOMMEND ACTION – Adopt a resolution appointing Helen Cole as a full-time Cleaner effective July 1, 2026, at a rate of \$18.87/hr. per the HSEA contract.

8.3 Tenure – Adopt a resolution granting Katelyn Fenlong tenure in the tenure area of School Counselor effective September 1, 2026.

8.4 Tenure – Adopt a resolution granting Jamie Brown tenure in the tenure area of Teaching Assistant effective September 1, 2026.

9.0 Information and Correspondence – None

10.0 Adjournment