

**BOARD OF EDUCATION  
HARRISVILLE CENTRAL SCHOOL  
SUPERINTENDENT'S MEMORANDUM  
REGULAR MEETING – April 13, 2026**

- 1.0 Board President will call the meeting to order at 6:00 p.m.**
- 2.0 Consent Agenda – RECOMMENDED ACTION – Adopt a single motion to approve the following routine items:**
  - 2.1 Preliminary Actions and Business Operations**
    - A. Additions to and Approval of Agenda**
    - B. Approval of Minutes – March 9, 2026 – Enc. 2.1B**
    - C. Treasurer's Report – None**
    - D. Student Activities Report – February and March 2026– Enc. 2.1D**
    - E. Claims Auditor Report – None**
    - F. Financial Reports – None**
- 3.0 Public Participation**
  - 3.1 Board President will take public comments at this time.**
- 4.0 Student of the Month**
  - 4.1 Lucille Blum – 1<sup>st</sup> Grade Student of the Month**
  - 4.2 Emilia Lesperance – 3<sup>rd</sup> Grade Student of the Month**
  - 4.3 Jaron Shelton – 9<sup>th</sup> Grade Student of the Month**
- 5.0 Old Business – None**
- 6.0 Committee Reports**
  - 6.1 Finance Committee – March 31, 2026**
- 7.0 New Business**
  - 7.1 Superintendent's Report**
    - Capital Project**
      - A. Student Representative Report – None**
      - B. Maintenance Report – Enc. 7.1B**
      - C. Transportation/Bus Garage Report – Enc. 7.1C**
      - D. Enrollment – Enc. 7.1D**
      - E. Health Office Report – Enc. 7.1E**
  - 7.2 MS/HS Principal's Report – Enc. 7.2**
  - 7.3 Memorandum of Understanding (MOU) - Lewis County Board of Elections – RECOMMENDED ACTION – Adopt a resolution approving the MOU with the Lewis County Board of Elections for the Vote of May 19, 2026. Enc. 7.3**
  - 7.4 Manager for the Capital Project – RECOMMENDED ACTION - Adopt a resolution appointing Donald Snider as the Manager for the Capital Project.**
  - 7.5 Copiers – RECOMMENDED ACTION – Adopt a resolution approving the purchase of two (2) copier/printers at a total of Enc. 7.5**
  - 7.6 Guidance Plan – RECOMMENDED ACTION – Adopt a resolution approving the Guidance Plan for 2026-2027. Enc. 7.6**

- 7.7 Give Back Snow Days – **RECOMMENDED ACTION** – Adopt a resolution approving the following days as Give Back Snow Days: Friday, May 22, 2026; Tuesday, May 26, 2026, and Friday, June 26, 2026 – Rating Day.

**Executive Session – RECOMMENDED ACTION** – Adopt a resolution approving going into Executive Session for the purpose of the medical, financial, credit, or employment history of a particular person.

- 7.8 CSE Recommendations – None
- 7.9 504 Recommendations – None
- 7.10 CPSE Recommendations – None

**8.0 Personnel –**

- 8.1 Internal Claims Auditor – **RECOMMENDED ACTION** – Adopt a resolution approving Jean LaVancha as the Internal Claims Auditor for the 2025-2026 school year with a stipend of \$3,000.
- 8.2 Substitute Cleaner – **RECOMMENDED ACTION** – Adopt a resolution approving JonDae LaDuc as a Substitute Cleaner at a rate of \$16.00/hr. or the current minimum wage, pending fingerprinting. Enc. 8.2
- 8.3 Substitute Cleaner – **RECOMMENDED ACTION** - Adopt a resolution approving Leo Doyle as a Substitute Cleaner at a rate of \$16.00/hr. or the current minimum wage, pending fingerprinting. Enc. 8.3
- 8.4 Substitute Cleaner – **RECOMMENDED ACTION** – Adopt a resolution approving Kathy Anderson as a Substitute Cleaner at a rate of \$16.00/hr. or the current minimum wage, pending fingerprinting. Enc. 8.4
- 8.5 Change in Status – **RECOMMENDED ACTION** – Adopt a resolution approving the change of status of Jamie Martin from Teaching Assistant to Elementary Teacher, effective March 25, 2026, at a salary of \$49,507 (which will be pro-rated for the remainder of the 2025-2026 school year), per the HTA Contract.
- 8.6 Weight Room Supervisor – **RECOMMENDED ACTION** – Adopt a resolution approving Jennifer Smith as a Weight Room Supervisor, at a rate of pay of \$25.00/hr.
- 8.7 Weight Room Supervisor – **RECOMMENDED ACTION** – Adopt a resolution approving Jennifer Schrodt as a Weight Room Supervisor, at a rate of pay of \$25.00/hr.
- 8.8 Weight Room Supervisor – **RECOMMENDED ACTION** – Adopt a resolution approving Jamie Martin as a Weight Room Supervisor, at a rate of pay of \$25.00/hr.
- 8.9 Weight Room Supervisor – **RECOMMENDED ACTION** – Adopt a resolution approving Aubrey Thayer as a Weight Room Supervisor, at a rate of pay of \$25.00/hr.
- 8.10 Weight Room Supervisor – **RECOMMENDED ACTION** – Adopt a resolution approving Ashlee Fowler as a Weight Room Supervisor, at a rate of pay of \$25.00/hr.

**9.0 Information and Correspondence – None**

**10.0 Adjournment**