

**BOARD OF EDUCATION  
HARRISVILLE CENTRAL SCHOOL  
SUPERINTENDENT'S MEMORANDUM  
REGULAR MEETING – December 8, 2025**

- 1.0 Board President will call the meeting to order at 6:00 p.m.**
- 2.0 Consent Agenda – RECOMMENDED ACTION – Adopt a single motion to approve the Following routine items:**
  - 2.1 Preliminary Actions and Business Operations**
    - A. Additions to and Approval of Agenda**
    - B. Approval of Minutes – November 10, 2025 – Enc. 2.1B**
    - C. Treasurer's Report – August 2025**
    - D. Student Activities Report – October 2025 – Enc. 2.1D**
    - E. Claims Auditor Report – None**
    - F. Financial Reports – August 2025**
- 3.0 Public Participation**
  - 3.1 Board President will take public comments at this time.**
- 4.0 Old Business – None**
- 5.0 Committee Reports – None**
- 6.0 New Business**
  - 6.1 Superintendent's Report – Capital Project**
    - A. Student Representative Report – None**
    - B. Maintenance Report – Enc. 6.1B**
    - C. Transportation/Bus Garage Report – Enc. 6.1C**
    - D. Enrollment – Enc. 6.1D**
    - E. Health Office Report – Enc. 6.1E**
  - 6.2 MS/HS Principal's Report – Enc. 6.2**
  - 6.3 Scope of Work for Capital Project – RECOMMENDED ACTION – Adopt a resolution approving the enclosed scope of work for the upcoming capital project per enclosure with the understanding that #28 and #29 are alternates. Enc. 6.3**
  - 6.4 State Environmental Quality Review (SEQR) – RECOMMENDED ACTION – Adopt a resolution approving the SEQR as outline in enclosure 6.4. Enc. 6.4**
  - 6.5 Capital Project Vote – RECOMMENDED ACTION – Adopt a resolution approving the Capital Project Vote on February 3, 2026. Enc. 6.5**
  - 6.6 Memorandum of Understanding (MOU) with Lewis County Board of Elections – RECOMMENDED ACTION – Adopt a resolution approving the MOU with the Lewis County Board of Elections for the Capital Project Vote on February 3, 2026. Enc. 6.6**

**Executive Session – RECOMMENDED ACTION – Adopt a resolution approving going into Executive Session for the purpose of the medical, financial, credit, or employment history of a particular person.**

**6.7 CSE Recommendations – RECOMMENDED ACTION – Adopt a resolution approving the following CSE recommendations: 918 (25/26 and 26/27); 940 (25/26 and 26/27) and 1296 (25/26). Enc. 6.7**

**6.8 504 Recommendations – None**

**6.9 CPSE Recommendations – None**

**7.0 Personnel –**

**7.1 Resignation – RECOMMENDED ACTION - Adopt a resolution accepting, with regret, the resignation of Cheyenne Cole, Food Service Worker, effective November 24 2025. Enc. 7.1 (Ms. Cole will stay on as a Substitute Food Service Worker, Substitute Cleaner and Substitute Bus Aide).**

**7.2 Uncertified Substitute Teacher – RECOMMENDED ACTION - Adopt a resolution approving Kelly Houle as an Uncertified Substitute Teacher, at a rate of \$120/day, pending fingerprinting. Enc. 7.2**

**7.3 Certified Substitute Teacher – RECOMMENDED ACTION - Adopt a resolution approving Liane Kloster as a Certified Substitute Teacher, at a rate of \$130/day. Enc. 7.3**

**8.0 Information and Correspondence - None**

**9.0 Adjournment**