

HARRISVILLE CENTRAL SCHOOL
BOARD OF EDUCATION
REGULAR MEETING
March 10, 2025, in the Library

Present: Cory Bearor, President; Heidi McIntosh, Vice-President; Denise Avallone; Parish Atkinson at 6:02 p.m. and Kathy Felio

Also Present: Robert Finster, Superintendent/Elementary Principal; Eric Luther, MS/HS Principal; Sheryl Tuttle-Lamb, Curriculum Coordinator; Amy Frost, District Treasurer and Jolie Snider, District Clerk

Excused: Tennille Schmitt

1.0 President Cory Bearor called the meeting to order at 6:00 p.m.

2.0 RESOLVED to adopt a single resolution approving the following routine items:

2.1 Preliminary Actions & Business Operations

- a. Additions to and Approval of Agenda
- b. Approval of Minutes – February 10, 2025
- c. Treasurer’s Report – November 2024
- d. Student Activities Report – None
- e. Claims Auditor Report - None
- f. Financial Reports – November 2024

Motion made by: Denise Avallone
Voting Results: YES: 4
C. Bearor Yes
D. Avallone Yes

Seconded by: Kathy Felio
NO: 0 ABSTAIN: 0
K. Felio Yes
H. McIntosh Yes

3.0 Public Participation – Mrs. Julie Wicks was present on behalf of the Harrisville Public Library. She presented Mrs. Snider, District Clerk with the required number of signatures so the Public Library could place a proposition on the ballot at the May 20th vote.

4.0 Old Business - None

5.0 Committee Reports - None

6.0 New Business:

6.1 Superintendent Report – Mr. Finster stated today he met with the Admin Team to review the proposals that would be given to HTA for negotiations of their contract. The first negotiation session is scheduled for Monday, March 24th with Admin and HTA. Mr. Finster reported there are three (3) snow days left. If not used as snow days prior to the next Board meeting, they will be presented for the Board’s approval to be used later.

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- 6.1.a Maintenance Report
- 6.1.b Transportation/Bus Garage Report
- 6.1.c Enrollment Report
- 6.1.d Health Office Report

6.2 MS/HS Principal's Report – Mr. Luther reported recent discussions at the recent AD meeting regarding the possible realignment of divisions in sports. He is working on the finalization of NYS 3-8 exam schedules. He continues to have annual CSE meetings.

6.3 Curriculum Coordinator's Report – Mrs. Tuttle-Lamb has been working on professional development for faculty meetings. Mrs. Tuttle-Lamb continues to complete teacher observations. Mrs. Tuttle-Lamb handed out a chart showing I-ready diagnostics growth.

6.4 2025-2026 DRAFT Calendar – RESOLVED to adopt a resolution approving the 2025-2026 DRAFT calendar.

Motion made by:	Denise Avallone	Seconded by:	Kathy Felio
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes
D. Avallone	Yes		

6.5 Purchase of School Buses – RESOLVED to adopt a resolution approving the general obligation bonds to finance the acquisition of one (1) 66- passenger school bus at an estimated maximum cost of \$163,451 and one (1) wheelchair accessible school bus at an estimated maximum cost of \$176,547 with an estimated maximum aggregate cost of \$399,998.

Motion made by:	H. McIntosh	Seconded by:	Denise Avallone
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes
D. Avallone	Yes		

6.6 Purchase of Photocopier/Scanner/Printer – RESOLVED to adopt a resolution approving the purchase of one (1) photocopier/scanner/printer machine at a cost of \$173.07/month for 60 months.

Motion made by:	Kathy Felio	Seconded by:	Parish Atkinson
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes
D. Avallone	Yes		

- 6.7 Lewis County Board of Elections – RESOLVED to adopt a resolution approving the Memorandum of Understanding between Lewis County Board of Elections and Harrisville Central School for the District Election held on May 20, 2025.

Motion made by:	Denise Avallone	Seconded by:	Heidi McIntosh
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes
D. Avallone	Yes		

- 6.8 1st Reading of New/Revised Policies – In response to the Education Law the following policies were reviewed:

1210 – Board Members: Nomination and Election – This policy was revised in response to amendments to Education Law Sections 1702, 1804, 1901, 1950, 2502, 2552, 2553 that requires every district and BOES to have at least on ex-officio student Board member effective July 1, 2025.

3311 – Notification of Disclosure of Employee Disciplinary Records – New York public agencies, including K-12 districts, notify employees when their disciplinary records are requested under the Freedom of Information Law (FOIL).

5681 – School Safety Plans – Revised in response to amendments to 8 NYCRR Section 155.17 of the Commissioner’s regulations relating to school safety plan requirements. As part of these amendments, changes were made to what is required to be in a district-wide school safety plan.

5683 – Evacuation, Lockdown, and Emergency Dismissal Drills – The revisions require that the procedures for the conduct of drills ensure that drills conducted during the school day with students present must be conducted in a trauma-informed, developmentally, and age-appropriate manner.

6550 – Leave of Absences – Revised to include employers must provide nursing mothers with breaks to express breast milk during the workday.

7220 – Graduation Requirements – Revised as related to accelerated coursework and online courses was moved to separate policies due to recent changes in law and regulations.

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7223 – Advanced Coursework – Developed so districts must annually notify parents and students of the benefits and opportunities within the district of participating in advanced courses.

7224 – Virtual Instruction – Developed to define parameters under which this instruction may be provided.

7470 – Student Government – Developed because every district serving high school students in grades 9-12 is required to establish at least one peer-selected student government organization within the district or building.

5240 – School Tax Assessment and Collection/Property Tax Exemptions – Deletion – due to containing outdated and incomplete information.

Executive Session – RESOLVED to adopt a resolution approving to go into Executive Session for the purpose of the medical, financial, credit, or employment history of a particular person.

The Board entered Executive Session at 6:34 p.m. and returned at 7:06 p.m.

Motion made by:	Denise Avallone	Seconded by:	Heidi McIntosh
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes
D. Avallone	Yes		

- 6.9 CSE Recommendations – RESOLVED to adopt a resolution approving the following CSE recommendations: 1108 (Grades 8 and 9); 1463; 1522; 1549 (Grade 3 for 24/25 and 25/26 school year); 1712 (Grade 1 and 2); 1802 (Preschool and K); 1865 (Grade 3 and 4); 1874 (K and Grade 1); 1891 (K and Grade 1); 1912 (Preschool and K).

Motion made by:	Denise Avallone	Seconded by:	Heidi McIntosh
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes
D. Avallone	Yes		

- 6.10 504 Recommendations – None

- 6.11 CPSE Recommendations – None

7.0 Personnel –

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- 7.1 Leave of Absence – RESOLVED to adopt a resolution approving the following Leave of Absence:

Katelynn Fenlong

FTE: 1.0

Type: All of which falls under FMLA

Duration: 6 weeks (approximately 3/28/25 – 5/12/25)

Motion made by:	Denise Avallone	Seconded by:	Heidi McIntosh
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes
D. Avallone	Yes		

- 8.0 Adjournment – The meeting was adjourned at 7:07 p.m.

Motion made by:	Kathy Felio	Seconded by:	Denise Avallone
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes	H. McIntosh	Yes
D. Avallone	Yes		

Respectfully submitted,

Jolie Snider
District Clerk