

HARRISVILLE CENTRAL SCHOOL

BOARD OF EDUCATION

REGULAR MEETING

December 18, 2023, at 6:00 p.m. in the Library

Present: Jan Mosher, President; Cory Bearor, Vice-President; Parish Atkinson; Denise Avallone; Kathy Felio; Heidi McIntosh; and Tennille Schmitt

Also Present: Robert Finster, Superintendent/Elementary Principal; Eric Luther, MS/HS Principal; Sheryl Tuttle-Lamb, Curriculum Coordinator; Amy Frost, District Treasurer and Jolie Snider, District Clerk

1.0 President Jan Mosher called the regular meeting to order at 6:00 p.m.

2.0 RESOLVED to adopt a single resolution approving the following routine items:

2.1 Preliminary Actions & Business Operations

- a. Additions to and Approval of Agenda
- b. Approval of Minutes – November 10, 2023
- c. Treasurer’s Report – August 2023
- d. Student Activities Report – October 2023
- e. Claims Auditor Report – November 2023
- f. Financial Reports – August 2023

Motion made by:	Heidi McIntosh	Seconded by:	Denise Avallone
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

3.0 Public Participation: None

4.0 Old Business: None

5.0 Committee Reports: None

6.0 New Business:

- 6.1 Superintendent Report – Mr. Finster reported that the State Comptroller released the listing of schools in New York State that are under fiscal stress. Last year we were under moderate fiscal stress and we are currently listed as susceptible fiscal stress. These reports will become public in the next couple of weeks. He credited Mrs. Frost with keeping everyone within their budget lines and meeting with Department Heads when needed.

Mr. Finster and Mr. Luther met with the Alumni Association to start the Wall of Fame. They are gathering criteria to bring to the Board and have a Committee to nominate the first recipient. They would like 5-8 names to choose one from the first year and 5 names each year thereafter.

Mr. Finster stated the Elementary Concert (Pre-K-4) was like old times with standing room only.

6.1.a Maintenance Report

6.1.b Transportation/Bus Garage Report

- 6.1.c Enrollment Report
- 6.1.d Health Office Report

- 6.2 MS/HS Principal's Report – Mr. Luther stated the MS/HS Concert was well attended. There will be required ELA and Math computer based-testing practice runs the week of January 16th for grades 3-8. We have the hardware and infrastructure and have professional development with staff to get prepared. There will be Regents testing the week after. He stated the Boys and Girls had their Basketball tournaments. In CSE there have been a few intake meetings and a few annual reviews. He is currently working on The 2024-2025 Course Guide. It will be nice for the Guidance Counselor to have a document that shows what courses we have to offer to students.
- 6.3 Curriculum Coordinator's Report – Mrs. Tuttle-Lamb attended an I-ready conference for AIS. Halloween went very well. There was a Thanksgiving feast in the small gym for Elementary students. At the last Faculty Meeting there was a Scavenger Hunt to promote team building. The State has released their data and for ELA and Science proficiency our students were in the middle to upper range compared to similar schools. Also, for Math our students scored somewhat in the middle to upper range compared to similar schools.
- 6.4 2nd Reading and Approval of Revised Policies and Procedures – RESOLVED to adopt a resolution for the second reading and adoption of the following policies.

1510 – Regular Board Meetings and Rules (Quorum and Parliamentary Procedure) – Revised in response to amendments to the Open Meetings law.

6130 – Evaluation of Personnel - Revised in light of changes in terminology.

7150 – Remote Instruction – Revised in response to amendments to regulations of the Commissioner of Education.

7512 – Student Physicals – Revised in light of amendments to Public Health Law and Commissioner of Education regulations.

7670 – Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers - Revised in light of amendments to Public Health Law and Commissioner of Education regulations.

Motion made by: Kathy Felio Seconded by: Tennille Schmitt
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McInotsh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 6.5 Increase I NYS Minimum Wage – RESOLVED to adopt a resolution approving the increase in minimum wage from \$14.20/hr. to \$15.00/hr. effective January 1, 2024.

Motion made by: Tennille Schmitt Seconded by: Denise Avallone
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 6.6 Authorization to Declare as Surplus and Sell/Dispose of Equipment – RESOLVED to adopt a resolution authorizing Mrs. Frost to sell/dispose of the equipment outlined in enclosure 6.6.

Motion made by: Cory Bearor Seconded by: Heidi McIntosh
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

Executive Session – RESOLVED to adopt a resolution approving to go into Executive Session for the purpose of Personnel.

Motion made by: Tennille Schmitt Seconded by: Denise Avallone
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

The Board entered into Executive Session at 6:19 p.m. and returned at 6:37 p.m.

- 6.8 CSE Recommendations – RESOLVED to adopt a resolution approving the following CSE recommendations: 824, 953, 1240, 1516, 1549, 1694, 1874 and 2012.

Motion made by: Heidi McIntosh Seconded by: Parish Atkinson
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 6.9 504 Recommendations –None

- 6.10 CPSE Recommendations - RESOLVED to adopt a resolution approving the following CPSE recommendation: 1912.

Motion made by:	Tennille Schmitt	Seconded by:	Heidi McIntosh
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

7.0 Personnel –

- 7.1 Modified Softball Coach – RESOLVED to adopt a resolution approving Chantelle Lancor as the Modified Softball Coach for the 2023-2024 school year.

Motion made by:	Tennille Schmitt	Seconded by:	Kathy Felio
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.2 Substitute Food Service Worker – RESOLVED to adopt a resolution approving Chantelle Lancor as a Substitute Food Service Worker.

Motion made by:	Cory Bearor	Seconded by:	Denise Avallone
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.3 Leave of Absence – RESOLVED to adopt a resolution approving the Leave of Absence for Gena Stamp.

Gena Stamp

FTE – 1.0

Type – All of which falls under FMLA

Duration – December 14, 2023 for approximately 6 weeks.

Motion made by: Kathy Felio Seconded by: Parish Atkinson
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.4 Retirement – RESOLVED to adopt a resolution accepting, with regret, the retirement of Kim Cole, Cleaner effective June 30, 2024.

Motion made by: Cory Bearor Seconded by: Heidi McIntosh
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.5 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Charli Fowler as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by: Heidi McIntosh Seconded by: Cory Bearor
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.6 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Jason Rowland as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by: Heidi McIntosh Seconded by: Parish Atkinson
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.7 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Johnna Neddo as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by: Tennille Schmitt Seconded by: Heidi McIntosh
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McInotsh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.8 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Hayley Coloney as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by: Cory Bearor Seconded by: Parish Atkinson
Voting Results: YES: 6 NO: 1 ABSTAIN: 0

J. Mosher	Yes	K. Felio	No
C. Bearor	Yes	H. McInotsh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.9 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Jayla Hall as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by: Cory Bearor Seconded by: Heidi McIntosh
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McInotsh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.10 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Mary Trudeau as an Uncertified Substitute Teacher and Substitute Food Service Worker, pending fingerprinting.

Motion made by: Cory Bearor Seconded by: Heidi McIntosh
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McInotsh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.11 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Danielle Towne as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by: Tennille Schmitt Seconded by: Denise Avallone
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McInotsh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.12 Head Cook – RESOLVED to adopt a resolution approving Jenna Pierce as the Head Cook effective January 1, 2024.

Motion made by: Cory Bearor Seconded by: Parish Atkinson
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McInotsh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.13 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Densey Jessmer as an Uncertified Substitute Teacher, effective December 8, 2023.

Motion made by: Cory Bearor Seconded by: Denise Avallone
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McInotsh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.14 Leave of Absence – RESOLVED to adopt a resolution approving the Leave of Absence for Cheyenne Cole.

Cheyenne Cole

FTE: 0.5

Type – Some of which falls under FMLA

Duration – Anticipated January 24, 2024 for the remainder of the 2023-2024 school year.

Board of Education Meeting
December 18, 2023

Motion made by: Heidi McIntosh Seconded by: Cory Bearor
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.15 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Aaron Parow as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by: Cory Bearor Seconded by: Denise Avallone
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 8.0 Adjournment – The meeting was adjourned at 6:45 p.m.

Motion made by: Kathy Felio Seconded by: Denise Avallone
Voting Results: YES: 7 NO: 0 ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

Respectfully submitted,

Jolie Snider
Board of Education Clerk