

HARRISVILLE CENTRAL SCHOOL
14371 PIRATE LANE
Harrisville, NY 13648

SUBJECT: Standard Work Day
DATE: July 10, 2023

REASON FOR BOARD CONSIDERATION:

Meet the requirements of the New York State Retirement System.

FACTS:

A standard work day for retirement reporting purposes cannot be set at less than six hours per day or more than eight hours per day.

ANALYSIS AND CONCLUSION:

Since the Superintendent of Schools has submitted the following standard work days:

Position	Work Week	Standard Work Day	ERS / TRS
Superintendent of Schools	Five day work week	8 hour standard work day	TRS 12 mo. – 240 days
Building Principal	Five day work week	8 hour standard work day	TRS 12 mo. – 240 days
Sup't of Building & Grounds/Head Custodian	Five day work week	8 hour standard work day	ERS 12 mo. – 260 days
Transportation Supervisor	Five day work week	8 hour standard work day	ERS 12 mo. – 260 days
Cafeteria Supervisor	Five day work week	8 hour standard work day	ERS 10 mo.- 200 days
School Nurse	Five day work week	8 hour standard work day	ERS 10 mo. - 200 days
Secretary to the Superintendent	Five day work week	8 hour standard work day	ERS 12 mo. – 260 days
Keyboard Specialist – 12 mo	Five day work week	8 hour standard work day	ERS 12 mo. – 260 days
Keyboard Specialist – 11 mo	Five day work week	8 hour standard work day	ERS 11 mo. – 240 days
Bus Driver	Five day work week	6 hour standard work day	ERS 10 mo. - 200 days
Mechanic/Mechanic Helper	Five day work week	8 hour standard work day	ERS 12 mo. – 260 days
Bus/School Monitor	Five day work week	6 hour standard work day	ERS 10 mo. – 180 days
Maintenance Helper	Five day work week	8 hour standard work day	ERS 12 mo. – 260 days
Cleaner	Five day work week	7 hour standard work day	ERS 12 mo. – 260 days
Food Service Worker	Five day work week	6 hour standard work day	ERS 10 mo. - 200 days
Teacher/Library Aide	Five day work week	7.25 hour standard work day	ERS 10 mo. – 180 days
CIO	Five day work week	7.25 hour standard work day	ERS 10 mo. – 180 days
Title 1	Five day work week	7.25 hour standard work day	ERS 10 mo. – 180 days
Central Treasurer	Five day work week	8 hour standard work day	ERS 10 mo. - 180 days
CSE Support Class of Employees	Five day work week	8 hour standard work day	ERS 10 mo. - 180 days
District Treasurer	Five day work week	8 hour standard work day	ERS 12 mo. – 260 days
Data District Coordinator	Five day work week	7.25 hour standard work day	ERS 11 mo. – 240 days
IT Director	Five day work week	8.0 hour standard work day	ERS 12 mo. – 260 days
Curriculum Coordinator	Five day work week	8.0 hour standard work day	TRS 10 mo. – 200 days
Prevention Counselor Educator/School Counselor Assistant	Five day work week	7.25 hour standard word day	ERS 10 ms. – 200 days

RECOMMENDED ACTION:

Upon presentation and recommendation by Robert Finster, Superintendent of Schools, motion made by Heidi McIntosh and seconded by Tennille Schmitt, that the Board of Education approve the above standard work days to meet the requirement of the New York State Retirement System.

FOR PRESENTATION TO THE BOARD:


Robert Finster, Superintendent

7-10-2023
Date