

**Harrisville Central School**

14371 Pirate Lane  
Harrisville, NY 13648

www.hcsc12.org  
Phone (315) 543-2707  
Fax: (315) 543-2360

**TEACHER APPLICATION FORM**

To the applicant: Thank you for your interest in Harrisville Central School. Please complete and return this form to the Superintendent of Schools at the address above. A complete application package includes a letter of intent, a current resume, college transcripts and references or a placement file.

POSITION(S) for which you are applying: \_\_\_\_\_ Date \_\_\_\_\_  
1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**PERSONAL INFORMATION**

Name: \_\_\_\_\_  
LAST FIRST MIDDLE

Present address: \_\_\_\_\_  
STREET CITY STATE ZIP

Permanent Address: \_\_\_\_\_  
STREET CITY STATE ZIP

Prior Address: \_\_\_\_\_  
STREET CITY STATE ZIP

Telephone – present address: ( ) \_\_\_\_\_ Telephone – permanent address: ( ) \_\_\_\_\_

E-mail address \_\_\_\_\_

Are you a citizen of the United States?  Yes  No

**NEW YORK STATE TEACHER OR ADMINISTRATOR CERTIFICATION**

Kind of certificate	Number of Certificate	Date Issued	Beginning date	Length of term	Qualified to teach or administer and level

Do you hold a teacher or administrator certification valid in another state?  Yes  No

a. If so, in what state \_\_\_\_\_ For what subjects and grades \_\_\_\_\_

Are you a member of the New York State Retirement System  Yes  No

8a. If so, retirement number \_\_\_\_\_ Date of Membership \_\_\_\_\_ Tier \_\_\_\_\_

**EDUCATION AND PROFESSIONAL TRAINING**

Please fill in this section carefully and in detail

Name of Institution and location. Include high school and college including graduate work. List in the order taken, most recent last.	Total semester hours (for college level work)	Degree or Diploma awarded	Major subject and semester hours credit therein	Minor subject and semester hours therein

List college honors received: \_\_\_\_\_

List other awards or honors received: \_\_\_\_\_

Were you trained for another profession or occupation before entering teaching?  Yes  No

If so, what was your training? \_\_\_\_\_

<b>STUDENT TEACHING</b>			
If you have no other teaching experience, please list school, grade, subjects taught, and cooperating teacher for your student teaching experience.			
School	Grade	Subjects	Cooperating teacher

<b>EXPERIENCE IN TEACHING OR EDUCATIONAL ADMINISTRATION</b> (after student teaching)						
List present or most recent first.						
Location	Name of School	Grades or subjects taught	Number of years	Dates From – To	Annual Salary	Approximate number of teachers in the system

Have you ever been appointed on tenure in another school district?  Yes  No

If so, when and where? \_\_\_\_\_

Do you have military service in the Armed Forces of the United States?  Yes  No

If so when and where? \_\_\_\_\_

<b>ADULT WORK EXPERIENCE OTHER THAN TEACHING</b>			
Name of employer	City and State	Kind of work	Dates of employment From - To

<b>OTHER EXPERIENCE WITH CHILDREN</b>			
Type of Experience	City and State	Kind of work	Dates of experience From - To

**REFERENCES**

List supervisors under whom you have taught or worked and others who have first-hand knowledge of your character, personality, and ability as a teacher.

Please List three (3) or more.

Placement service with which you have registered \_\_\_\_\_

Name	Official Position	Address	Phone including area code

To what extent have you traveled about the nation or the world? Please provide a brief summary.

Would you be willing to come for a personal interview at your own expense?  Yes  No

Indicate any sports or activities that you can successfully direct, such as basketball, soccer, or yearbook or clubs.

\_\_\_\_\_

**ESSAY**

Why do you wish to teach in Harrisville? (Please use your own handwriting.)

*Continue on next page if necessary.*

**ESSAY** (continued)

Willful misrepresentation of an actual fact may result in dismissal of an applicant hired or retained by the school district.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

**HARRISVILLE CENTRAL SCHOOL IS AN EQUAL OPPORTUNITY EMPLOYER.**

The Harrisville Central School District is in compliance with Education Amendments of 1972; Title IX, specifically disallowing any practice of discrimination.

Rolf A. Waters may be contacted at 14371 Pirate Lane, Harrisville, NY 13648 or (315) 543-2707.

